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STAFF DIRECTORY

1960-61

UNIVERSITY OF ILLINOIS

Chicago Undergraduate Division

THE LIBRARY OF THE

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UNIVERSITY OF ILLINOIS

UNIVERSITY OF ILLINOIS

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222 Library.....	491
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106 Civil Engineering Hall.....	3029
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161 Administration Building - W.....	451
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256 Administration Building - W.....	531
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GENERAL INFORMATION

USE OF TELEPHONES

General Information -- When away from your telephone, arrange to have someone answer it. Be certain about the extension number you wish to call. Please do not call "information" until you have checked the number in the directory. Be brief on all calls.

Local Calls -- To make a local call from one extension to another within the building ask the operator for the extension desired.

Chicago Calls -- Ask the operator for an outside line, listen for the dial tone, then dial the first two letters of the exchange and the accompanying numbers. When requesting outside parties to call you, always give them your local extension number in addition to Whitehall 4-3800 in order that their calls may be completed without delay.

Urbana Campus Calls -- All calls to Urbana must be placed through the Navy Pier switchboard. The University number in Urbana is 7-6611; be certain that the extension number you are calling is the correct one.

Chicago Professional College Campus Calls -- Ask the operator for the Chicago Professional Colleges, listen for the local dial tone, then dial the extension number desired. To contact the operator at the Chicago Professional Colleges, dial "O" after listening for the dial tone. These are the lines to the intercommunicating telephone system at the Chicago Professional Colleges.

Toll Calls -- Charges are made for all calls to telephones listed in the Suburban Directory and for all long distance calls. No Toll Calls, Telegrams, or Long Distance Calls are to be placed except through the University switchboard. For such calls, give the University operator your name and extension number and tell her whether the call is "business" or "personal," so as to facilitate the billing charges.

IN CASE OF FIRE

Call the telephone operator and tell her the location of the fire and the room or frame number. In case of fire between 6 p.m. and 8 a.m., call Whitehall 4-3800.

TO CALL THE POLICE

Ask the operator for Extension 210 and give the necessary information, including your name, the nature of the trouble and the room number where help is wanted. Between 6 p.m. and 8 a.m., call Whitehall 4-3800.

LOST AND FOUND

The care and safekeeping of articles lost and found in classrooms or on the Pier is centralized at Police Headquarters, west of the North Head House, Extension 210. Persons who have lost articles may make inquiries at Police Headquarters from 8 a.m. to 4 p.m. Monday through Friday.

THE UNIVERSITY OF ILLINOIS IS NOT RESPONSIBLE FOR ANY ARTICLE, LOST OR FOUND, AND WILL NOT BE RESPONSIBLE FOR ANY SUCH ARTICLE WHILE IN THE POSSESSION OF THE LOST AND FOUND DEPARTMENT.

REPAIR SERVICE

Call the Routing Office, Extension 270 and 272 between 7:50 a.m. and 4:20 p.m.; from 4:20 p.m. to 6 p.m., call the Watchmen's Station, Extension 210; and from 6 p.m. to 8 a.m., call Whitehall 4-3800.

SMOKING REGULATIONS

1. Smoking is permitted in the following areas on the Pier:
 - a. Corridors except where posted with NO SMOKING signs.
 - b. The following areas at the east end of the Pier:
Kitchen, Lounge, Cafeteria, Faculty Dining Room, and Student Counseling Bureau.
 - c. All staff offices.
 - d. Student locker areas.
 - e. Lobby at west end of the Pier.
 - f. Rest rooms.
2. All other areas are out of bounds for smoking and are posted with "No Smoking" signs.
3. Anyone failing to abide by the above regulations will be reported to the University authorities.
4. The University police have been instructed to report any and all violators to the Dean of the Chicago Undergraduate Division.
5. BEFORE LIGHTING UP -- LOOK FOR NO SMOKING SIGNS.

ABBREVIATIONS

UIC -- University of Illinois, Chicago Undergraduate Division.
DMP -- Dentistry, Medicine, and Pharmacy Building, 1853 West Polk Street.
EDMP -- East Dentistry, Medicine, and Pharmacy Building, 1853 West Polk Street.

Persons whose names are marked with an asterisk (*) are married.

Please notify Publications Office, Rm. 40, of all corrections and additions.

TELEPHONE NIGHT LINES

<u>Whitehall</u>	<u>Extension</u>
4-3800 Police	202
4-3801 Police	203
4-3802 Public Information	204
4-3803 Admissions and Records	214
4-3804 Men's Gymnasium	163
4-3805 Police, Frame 94	266
4-3807 Dean C. C. Caveny	1
4-3808 Library	59
4-3809 Student Counseling Service	107
4-3810 Publications	27
4-3811 Cafeteria (W)	23
4-3813 Engineering	75
4-3814 Bookstore	248
4-3815 Physics	252
4-3816 Mathematics	69
4-3817 Boiler Room	179
4-3818 Humanities	223
4-3823 Admissions and Records	158
4-3827 Cashier	213
4-3934 Engineering Shop Lab	70

TELEPHONE DIRECTORY

	<u>Room</u>	<u>Ext.</u>
EXECUTIVE DEAN of the Chicago Undergraduate Division		
..... Charles C. Caveny	360	1
Secretary..... Mrs. Kathryn G. Canedy	356	1
Associate Dean..... Arthur D. Pickett	350	5
Secretary..... Margaret Shanahan	356	5
Assistant Dean..... Harold N. Cooley	359	3
Office..... Betty J. Haidinger	356	3
Accountancy Staff Office.....	32	224
Admissions and Records:		
Associate Dean..... Harold E. Temmer	15	158
Secretary..... Miss Dorothy F. Dobrynski	15	158
Assistant Dean..... Miss Kirker Smith	15	215
Admissions..... Mrs. Ruth S. Germain	15	215
Records..... Mrs. Jeannet Gage	15	215
Scholarships..... Mrs. Lenore Shapiro	15	212
Veterans Benefits..... Mrs. Lenore Shapiro	15	212
Architecture and Art:		
Head of the Department..... Harold B. McEldowney	188	78, 79
Office..... Mrs. Helen M. Harron	188	78, 79
Architecture Staff Office.....	186	78, 79
Art Staff Office.....	90	246
Armed Forces R. O. T. C. Army:		
Officer in Charge..... Major Daniel L. Crumpacker	189	268
Office..... Mrs. Flora Costea	189	268
Athletic Department:		
Director..... John O. Jones	Gym 101-B	162
Clerk.....	Gym 101	160
Assistant to the Director.... Charles J. Kristufek	Gym 103	163
Coaches:		
Baseball..... Lester H. Miller, Jr.	Gym 101	160
Assistant Coaches..... Michael G. Maksud	Gym 103	163
..... Harold H. Nemoto	Gym 103	163
Basketball..... Richard R. Rader	Gym 103	163
Football..... Walter G. Versen	Gym 103	163
Assistant Coaches..... Harold H. Nemoto	Gym 103	163
..... George J. Strnad	Gym 103	163
Golf..... Richard R. Rader	Gym 103	163
Gymnastics..... Benedict W. Montcalm	Gym 103	163
Soccer..... Melvin V. Springer	Gym 103	163
Swimming..... Charles J. Kristufek	Gym 103	163
Tennis..... Charles J. Kristufek	Gym 103	163
Track and Cross Country .. Sheldon L. Fordham	Gym 101	160
Assistant Coach..... Melvin V. Springer	Gym 103	163
Wrestling..... George J. Strnad	Gym 103	163
Intramural..... Peter R. Berrafato	Gym 103	163
Assistant..... Leo L. Gedvilas	Gym 103	163
Band..... Willis Charkovsky	354-A	141
Biological Sciences, Division of:		
Acting Chairman of the Division..... William Sangster	39	227
Office..... Mrs. Sheila Shankin	39	227

	Room	Ext.
Bookstore.....	87	248
Manager..... Harry E. Summers	87	249
Business Office:		
Assistant to the Business Manager..... Robert E. Porter	352	14
Secretary..... Mrs. Phyllis Skutnik	353	14
Accounting Division..... Leslie Taylor	353	16
Cashier..... Mrs. Inez V. Dunn	12-A	213
General Stores..... Nathan Barach	160	235
Purchasing..... Thomas Halstengard	353	15
Chemistry Staff Office.....	49	231
Choir..... Edwin Fissinger	354-C	200
Civil Engineering Staff Office.....	72	70
Commerce and Business Administration, College:		
Associate Dean..... Robert P. Hackett	27	218
Assistant Dean..... William J. Dunne	27	218
Office..... Mrs. Lois L. Thompson	27	218
Commerce Staff Office..... Karen Veltri	32	224, 225
Counseling Service, Student.....	300	115
Dean of Students, Office of:		
Associate Dean of Students..... Warren O. Brown	313-C	101, 104
Secretary..... Mrs. Virginia Yuskini	313	101, 104
Assistant to Dean of Students..... Merton S. Zahrt	313-A	103, 104
Office, Student Employment... Mrs. Eleanor C. Thomas	313	100, 104
Office, Student Insurance.....	313	103, 104
Dean of Women..... Agnes G. Tandberg	313-B	102
Secretary..... Beverly McCleary	313	102
Veterans' Counselor..... Warren O. Brown	313	101, 104
Foreign Student Advisor..... Warren O. Brown	313	101, 104
Economics Staff Office.....	32	225
Electrical Engineering Staff Office.....	121	257
Employment:		
Nonacademic..... Personnel Bldg.		10
Student.....	313	100
Engineering, College of:		
Associate Dean..... Frederick W. Trezise	184-E	75
Office..... Mrs. Rose N. Turicchi	184-D	75
Assistant Dean..... Rupert M. Price	184-C	77
English Staff Office.....	31	237
Examiner's Office.....	15	158
FIRE Guard Office.....	158	210
Food Service.....	183-E	278
Foreign Language Staff Office.....	40	228, 233
Foreign Student Adviser..... Warren O. Brown	313	101, 104
Forensics, Director of.....		
Wayne N. Thompson.....	31	223
French Staff Office.....	40	228
General Engineering Department:		
Head of the Department..... Clarence I. Carlson	147	255
Office.....	147	255
Staff Office.....	147	256
Geography Staff Office.....	38	221
Geology Staff Office.....	49	231
German Staff Office.....	40	228

	Room	Ext.	
Health Service:			
Director..... Dr. H. G. Reid	320	106	
Office..... Mrs. Eleanore O. Beymer	321	106	
History Staff Office	36	221	
Humanities, Division of:			
Head of the Division..... Eugene B. Vest	31	236	
Office..... Mrs. Sheila Hampton	31	237	
Staff Office.....	31	237	
INFORMATION:			
Information Desk.....	1	202	
Public Information.....	3	204	
Reference Information, Library.....	239-G	64	
Insurance:			
Staff..... Warren O. Brown	313-C	101	
Students..... Merton S. Zahrt	313-A	103, 104	
Liberal Arts and Sciences, College of:			
Associate Dean..... Harold W. Bailey	25	219	
Office..... Mrs. Ruth-Betty Karpel	25	219	
Assistant Dean..... Willis C. Jackman	25	238	
Assistant Dean..... Ellis B. Little	25	238	
Library:			
Acquisitions and Serials Department			
..... Louis A. Schultheiss	239-E	66	
Catalog Department..... Carl J. Frommherz	239-D	67	
Circulation Department..... Marie A. Rapp	239-F	59, 65	
Fine Arts Reading Room..... Lloyd C. Engelbrecht	246	62	
Librarian..... Edward Heiliger	238	60, 63	
Office..... Miss Frances Stiritz	238	60, 63	
Reference Department..... Giles B. Robertson	239-G	61, 64	
Lost and Found Department..... West of North Head House		210	
Mathematics, Division of:			
Acting Head of the Division..... Herbert J. Curtis	81	68	
Office..... Mrs. Adelaide D. Riedl	81	69	
Staff Office.....	81	69	
Mechanical Engineering Staff Office	72	70	
Military Science (See Armed Forces R. O. T. C.)			
Music (See Band, Orchestra, and Choir)			
Director of Music..... Edward Fissinger	354-C	200	
Nonacademic Personnel Office:			
Personnel Officer..... Lee J. Votava, Personnel Building		12	
Office..... Mrs. Hilda M. Chiloro, Personnel Building		10	
Visiting Nurse... Miss Rose M. Strueck, Personnel Building		10	
Orchestra..... Willis Charkovsky	354-A	141	
Philosophy Staff Office	36	221	
Physical Education for Men:			
Associate Dean..... John O. Jones	Gym	101-B	162
Clerk.....	Gym	101	160
Men's Staff Office.....	Gym	103	163
Physical Education for Women:			
Head of the Department..... Miss Helen M. Barton	187-F		72
Office..... Mrs. Helen M. Weiss	187-G		73
Women's Staff Office.....	187-D		73

	<u>Room</u>	<u>Ext.</u>
Physical Plant:		
Superintendent of Buildings and Grounds		
..... Robert L. Zander	158	277
Office	Mrs. Dora Wrobel	158
		275
Physical Sciences, Division of:		
Head of the Division	Carl R. Meloy	49
Office	Mrs. Monnie Ellens	49
Staff Office		49
		232
		232
Physics, Department of:		
Head of the Department	Ora L. Railsback	126
Office	Mrs. Jean Asato	126
Staff Office No. 1		126
Staff Office No. 2		115
		252
		252
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Pier Illini Newspaper	Activity House	207
Sponsor	Paul F. Cahill	3-B
		205
POLICE Headquarters	West of North Head	House
		210
Political Science Staff Office		36
		221
Post Office	Walter Hansen	7
		209
Psychology Staff Office		36
		221
Publications	A. J. Hartoch	40
		27
Public Information:		
Assistant Manager	Paul F. Cahill	3-B
Office	Mrs. Nancy Pinna	3-A
		205
		204
Radio and Television:		
Supervisor	Alfred E. Partridge	3-C
Writer-Producer	Miss Barbara J. Jipson	3-C
		205
Receiving Office	Joaquin Pelayo	161-A
		273
Recorder's Office		15
		158
Rhetoric Staff Office		31
		237
Routing Office		157-A
		270
Shop Laboratories:		
Head of Engineering Shop Laboratories	Roy B. Perkins	72
Staff Office		72
		70
		70
Social Sciences, Division of:		
Head of the Division	Donald W. Riddle	36
Office	Miss Natalie E. Murray	36
		221
Spanish Staff Office		40
		233
Speech Improvement Laboratory	Matthew L. Rigler	300-H
		126
Speech, Department of		31
		237
Stenographic Service	Mrs. Bernice T. Blackwood	150-B
		11
Student Counseling Service:		
Director	Paul C. Greene	300-P1
		107
Assistant Director, Counseling Services	Harold Klehr	300-Q
		119
Administrative Assistant	Jean H. Baer	300-L
		108
Supervisor, Test Research and Services	Lucy Zaccaria	300-J
		117
Departmental Office	Mrs. Marguerite Johnston	300-P2
		114
..... Mrs. Audrey Anderson		300-P2
		114
Reception Services Office	Mrs. Jo-Anne C. Perry	300-B
		115
..... Mrs. Allie H. Mayberry		300-A
		115
Reading Improvement Laboratory	Daniel L. Heftel	330-B
		112
Study Skills Laboratory	Jean H. Baer	300-L
		108

	<u>Room</u>	<u>Ext.</u>
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. Mr. Stephen Gornik	300-C	116
Counseling Services:		
. Miss Jean H. Baer	300-L	108
. Louis A. Berman	300-R	118
. Irenaes A. Burch	300-F	109
. James W. Creaser	300-X	110
. Kenneth W. Eells	300-E	111
. Paul C. Greene	300-P1	107
. Daniel L. Heftel	330-B	112
. Miss Marie L. Johnson	300-C	116
. Miss Laurette A. Kirstein	300-P2	114
. Harold Klehr	300-Q	119
. Miss Lucy Zaccaria	300-J	117
Students:		
Student Activities Office	313	101, 104
Calendar, Social, Special Events Information	313	102
Student Employment Office	313	100
Student Hospital and Medical Service	313	103
Student Loan Office (Men)	313-C	101
. (Women)	313-B	102
Teacher Education Victor E. Ricks	36	26
Theater, Director of:		
Mrs. Frances Goulson	31	237
Theoretical and Applied Mechanics Staff Office	121	257
Veterans' Counselor, Office of Warren O. Brown	313-C	101, 104

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- *Miller, Oscar, M.A., Instructor in Economics
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IN CASE OF . . .

FIRE

DISCOVERY OF FIRE



It is the responsibility of any person discovering a fire, no matter how small, to REPORT IT PROMPTLY to the telephone operator and take action to relieve the danger to loss of life.

Call the telephone operator and tell her the location of the fire by room number and/or frame number. In case of fire between the hours of 6:00 p.m. and 8 a.m., CALL WHitehall 4-3800.

Example:

Fire at Room 48, Frame 30.

AFTER REPORTING THE FIRE

If there is no life hazard involved, attempt to extinguish the fire by using the auxiliary fire-fighting equipment at hand.

HELP IS UNDER WAY, KEEP CALM, AVOID PANIC.
KNOW THE LOCATION OF ALL EXTINGUISHERS
IN YOUR DEPARTMENT.

FAMILIARIZE YOURSELF WITH ALL EXITS.

KEEP EXITS UNOBSTRUCTED AT ALL TIMES.